



**Wisconsin Sheriffs
& Deputy Sheriffs
Association**

2021 Jail Administrators Conference

October 6-8, 2021

**Radisson Hotel &
Conference Center
Green Bay, WI**



Wisconsin Sheriffs & Deputy Sheriffs Association
6737 W. Washington St., Suite 4210, Milwaukee, WI 53214
Phone: 414-488-3906 • Email: info@wsdsa.org

CONFERENCE DETAILS

Conference Cancellation and Substitution Policy

All refund requests must be made in writing to the WS&DSA office via mail, fax, or email. Phone requests will not be honored. No refunds allowed after September 24, 2021. All refund requests are subject to a \$10 processing fee. Substitutions are allowed and not subject to a fee.

Conference Location

All the sessions, exhibits, meals, and networking events will be held at the Radisson Hotel and Conference Center unless otherwise noted. The Radisson Hotel and Conference Center is the official conference hotel. Visit the WS&DSA web site for a link to get more information on Green Bay.

Register by Mail

1. Complete the paper application and submit with payment to the WS&DSA office. (6737 W Washington St, Suite 4210 • Milwaukee, WI 53214)
2. Contact the Radisson Hotel at (800) 333-3333 and mention you are with the Wisconsin Sheriffs & Deputy Sheriffs Association to make your hotel reservation.

Register Online

1. Visit the Wisconsin Sheriffs & Deputy Sheriffs Association Web site, www.wdsda.org, and click on Attendee Registration.
2. Complete the online form and select your options. Your credit card will be processed through PayPal and FormSite's secure server.
3. Click on the link to process your hotel reservation with the Radisson Hotel and Convention Center.

Hotel Information

The Radisson Hotel is the official conference hotel. Come prepared for walking a short distance between your hotel room and the conference events. The hotel's official web site is: <https://www.radisson.com/green-bay-hotel-wi-54313/greenbay>. The room block is currently open. The rate per night is \$82 (based on room type). There is a link on the WS&DSA web site to make your reservation online.

Please make your reservations early! All hotel reservations must be made by September 14, 2021 to receive the WS&DSA rate.

Wisconsin Sheriffs & Deputy Sheriffs Association (WS&DSA) Photo and Video Disclosure

Photos and video footage are periodically taken of people participating in a WS&DSA meeting. Please note: By registering for a WS&DSA meeting or participating in an activity or attending an event at a WS&DSA meeting, you authorize WS&DSA to use these photos and video footage for promotional purposes in WS&DSA publications, advertising, marketing materials, brochures, social media (including Facebook, Twitter, and other social media sites operated by WS&DSA), and the WS&DSA website without additional prior notice or permission and without any compensation. All photos and videos are property of WS&DSA.

AGENDA

Wednesday, October 6

8:00 am

Registration Opens

8:30 am

Exhibitor Area Opens

10:00 am – 11:30 am

Opening Remarks

- Presentation of Colors
- Brown County Sheriff Todd Delain
- Secretary Kevin Carr, WI Dept. of Corrections
- Sheriff Kevin Bygd, WS&DSA President

11:30 am – 1:00 pm

Lunch with Exhibitors

1:00 pm – 2:30 pm

Jayne Closs Case

Detective Jeffrey Nelson, Barron County Sheriffs Office & Special Agent Joe Welsch, Wisconsin Department of Justice- Division of Criminal Investigation

The Jayne Closs Abduction and double homicide presentation will detail the investigatory steps involved in the case. It will describe how the case was managed until her heroic recovery on January 15th after 88 days of captivity. Lastly, it will detail the prosecution of Jake Patterson and the dealing of the reports and information from multiple local, state and federal law enforcement agencies.

AGENDA *continued*

Wednesday, October 6 *continued*

2:30 pm – 3:00 pm
Break with Exhibitors

3:00 pm – 5:00 pm
Jayne Closs Case *continued*

5:00 pm
Exhibitor Reception

Thursday, October 7

7:00 am
Registration Opens

7:00 am
Breakfast

8:00 am – 11:45am
Background Investigations and the Importance of Discipline
Gordon Graham

Background Investigations: "The best predictor of future behavior is past behavior." And if you are in the business of "hiring" people – what processes do you have in place to identify the people who have no business in your organization? In this brief program, Gordon will introduce you to the "cutting edge" theories and practices on how to maximize the effectiveness of your pre-hiring protocols – all with the goal of preventing the wrong people from getting into your organization.

The Importance of Discipline: "Rules without enforcement are just nice words." In this brief program, Gordon will address the critical issue of employee discipline – and what it is and what it is not. Failure to discipline in a prompt, fair and consistent manner is a ticket for nothing but future problems and there are many legal and "risk" concerns involved in this process that need to be fully understood.

11:45 am – 12:45 pm
Lunch

12:45 pm – 4:00 pm
Maximizing the Effectiveness of Performance Evaluations and Supervision 101

Gordon Graham

Maximizing the Effectiveness of Performance Evaluations: An operational risk management approach to this most important document. From analyzing the job description and setting goals to interim feedback and preparation of the document, this two hour block is an excellent wake up call to prevent the common problems caused by not taking the process seriously. Attendees will receive a copy of GRIPE, Graham's Rules for the Improvement of Performance Evaluations.

Supervision 101 – The Basics for the New Supervisor: A block of instruction designed for the line level supervisor. Failure to adequately discipline can cause a host of problems, both internal and external. This block identifies the problems with discipline in an organization and why supervisors must work together to have an effective program of discipline. Attendees will receive a copy of GRAED, Graham's Rules for the Application of Effective Discipline.

Friday, October 8

7:00 am
Registration Opens

7:00 am
Breakfast

8:00 am
Crivello Carlson Legal Update

10:00 am
Break

10:15 am – 12:00 pm
Crivello Carlson Legal Update



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REGISTRATION FORM

WS&DSA 2021 Jail Administrators Conference

Only one registration per form.

ATTENDEE INFORMATION

Full Name _____ Title _____

Agency/Organization _____

Mailing Address _____

City _____ State _____ Zip _____ Phone _____

Email _____

REGISTRATION TYPES & FEES

**Price in parentheses rate after September 1, 2021.*

Registration Levels		
WS&DSA Members	\$100 (\$110)	\$
Non-Members*	\$125 (\$135)	\$
Retired Members	\$45	\$
Sheriffs	Complimentary	N/A
<i>*Non-Member registration includes membership for 2021, expires December 31, 2021.</i>		
	TOTAL	\$

Do you have any dietary or specialty needs? _____

PAYMENT

Make checks payable and return with form to: WS&DSA, 6737 W. Washington St., Suite 4210, Milwaukee, WI 53214.

Or pay by credit card (mail or fax only): Signature _____

Credit Card Number _____ Expiration Date _____

Billing Address _____ City _____ State _____ Zip _____

Questions? Please contact the WS&DSA office at 414-488-3906 or info@wsdsa.org.